

Date : 25.09.2019

NOTICE

A meeting of Internal members of IQAC is scheduled to be held on 26.09.2019 (Thursday) at 1:30 p.m. in the Principal's Office. The following members are requested to attend:

1.	Dr. Kumud Ranjan, Associate Professor, Sociology, V.K.M.	-	K. Ranjan
2.	Dr. Tripti Rani Jaiswal, Associate Professor, Hindi, V.K.M.	-	Jaiswal
3.	Dr. Shanta Chatterjee, Associate Professor, Sanskrit, VKM	-	Shanta
4.	Dr. Sangeeta Deodiya, Associate Professor, Home Sc., VKM	-	
5.	Dr. Bina Singh, Associate Professor, English, VKM	-	
6.	Dr. Swarvandana Sharma, Associate Professor, Music Vocal, VKM	-	Swarvandana
7.	Dr. Niharika Lal, Coordinator, NAAC	-	N. Lal
8.	Dr. Poonam Pandey, Associate Professor, History, VKM	-	Poonam
9.	Dr. Anju Lata Singh, Assistant Professor, Psychology, VKM	-	Anju
10.	Dr. Supriya Singh, Assistant Professor, English, VKM	-	
11.	Dr. Annapurna, Administrative Officer, VKM	-	
12.	Mrs. Bharati Chattopadhyay, Senior Assistant., VKM	-	Bharati

13 Ms. Anamika Prasad, Student Representative - Anamika Prasad



Dr. Indu Upadhyay
Coordinator, IQAC



Dr. Rachna Srivastava
Principal

26/9/19

A meeting of TOAC (Internal members) was held on 26/9/19 at 1:30 pm. Following members were present:-

- 1) Dr. Racha Srivastava (on chair) R. Sr
- 2) Dr. Kumed Ranjer ← N. S.
- 3) Dr. Shanta Chatterjee M.
- 4) Dr. Triptinari Taiswal Jaswal
- 5) Dr. Bina Singh M.
- 6) Dr. Swarnardam Sharma Jaswal
- 7) Dr. Niharika Lal A. G.
- 8) Dr. Poojam Pardey R. S.
- 9) Dr. Anjuleta Singh A. S.
- 10) Dr. Anapurna S.
- 11) Dr. Shanta Chatterjee
- 12) Dr. Indu Upadhyay Upadhyay
Ms. Bharti

Minutes of the meeting of IQAC, VKM, held on 26.09.2019

On 26.09.2019 a meeting of Internal Members of IQAC was held at 1:30 p.m. in the Principal's office.

AGENDA

- Appointment of External Members in IQAC.
- To organize lectures and workshops for faculty and students.
- To organize departmental meetings to discuss their action plan.
- Structured Mentorship

Following members were present:-

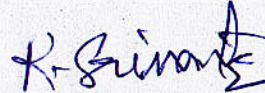
Prof. Rachna Srivastava, Principal
Dr. Indu Upadhyay, Coordinator, IQAC
Dr. Kumud Ranjan
Dr. Shanta Chatterjee
Dr. Tripti Rani Jasiwal
Dr. Bina Singh
Dr. Swarvandana Sharma
Dr. Niharika Lal
Dr. Poonam Pandey
Dr. Anjulata Singh
Dr. Annapurna
Ms. Bharati Chattopadhyay

Following points were discussed –

1. After a brief discussion the following external members were appointed in IQAC w.e.f July 2019 to June 2021 –
 - Sri Rajesh Bhatia – External Member
 - Dr. Anuradha Banerjee – Management Committee Representative
 - Prof. Kalpalata Pandey – External Member
 - Dr. Nisha Singh – Alumni Representative
2. The Committee decided that lectures and workshops which are beneficial for faculty members should be organized regularly.
3. It was discussed that all the departments and committees should devise their plan of action for the current semester and inform the same to IQAC.
4. Regarding mentorship the committee members felt that it should be more structured. Guidelines should be made for mentorship and proper records should be maintained by the mentors.



Dr. Indu Upadhyay
Coordinator, IQAC



Prof. Rachna Srivastava

Principal

Vasant Kanya Mahavidyalaya
Kamachha, Varanasi

ACTION TAKEN REPORT

To implement the decisions of the IQAC meeting held on 26.09.2019 the following actions were taken:

1. It was decided to send formal letters to the newly appointed IQAC members.
2. Regarding organizing lectures and workshops for students and teachers, Dr. Indu Upadhyay, Co-ordinator, IQAC, informed about the upcoming lecture on "*Participation of Women in labour Market*" to be organized on 27.09.2019. The resource person will be Dr. Ellina Samantroy, Co-ordinator, Centre for Gender and Labour, V.V. Giri National Labour Institute, Noida.
3. The dates of meetings of Departments and Committees with Co-ordinator IQAC was decided to be conducted in the month of February 2020.
4. For making mentorship more systematic and structured, the mentors were assigned for each class of UG and PG. The details are as below –

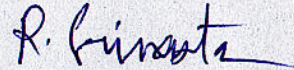
S.no	Subject	Class	Mentor
1.	AIHC & Archeology	B.A. I Year	Dr. Nairanjana Srivastava
		B.A. II Year	Dr. Arti Kumari
		B.A. III Year	Dr. Nandini Verma
2.	English	B.A. I Year	Mr. Dharmendra Kumar
		B.A. II Year	Dr. Purnima
		B.A. III Year	Dr. Supriya Singh
		M.A. I Year	Dr. Niharika Lal
		M.A. II Year	Dr. Bina Singh
3.	Economics	B.A. I Year	Dr. Vijay Kumar
		B.A. II Year	Dr. Indu Upadhyay
		B.A. III Year	Dr. Kalpalata Dimri
4.	Hindi	B.A. I Year	Dr. Shashikala
		B.A. II Year	Dr. Sapna Bhushan
		B.A. III Year	Dr. Asha Yadava
		M.A. I Year	Dr. Asha Yadava
		M.A. II Year	Dr. Tripti Rani Jaiswal
5.	Home Science	B.A. I Year	Dr. Garima Upadhyay
		B.A. II Year	Dr. Priyanka
		B.A. III Year	Dr. Anshu Shukla
		M.A. I Year	Dr. Sangita Deodiya
		M.A. II Year	Dr. Sunita Dixit
6.	History	B.A. I Year	Dr. Shashikesh Kr. Gond
		B.A. II Year	Dr. Poonam Pandey
		B.A. III Year	Dr. Smiriti Bhatnagar
7.	Music Instrumental (Sitar)	B.A. I Year	Dr. Meenu Pathak
		B.A. II Year	Dr. Meenu Pathak
		B.A. III Year	Dr. Suman Singh
8.	Music Vocal	B.A. I Year	Dr. Seema Verma
		B.A. II Year	Dr. Seema Verma
		B.A. III Year	Dr. Swarvandana Sharma
9.	Painting	B.A. I Year	Ms. Sadhana Kumari
		B.A. II Year	Dr. Anjana Chatterjee
		B.A. III Year	Dr. Anajana Chatterjee
10.	Philosophy	B.A. I Year	Dr. Pratima Singh

		B.A. II Year	Dr. Manoj Kr. Singh
		B.A. III Year	Dr. Mamta Mishra
11.	Political Science	B.A. I Year	Dr. Anu Singh
		B.A. II Year	Dr. Ashish Kr, Sonker
		B.A. III Year	Dr. Renu Srivastava
12.	Psychology	B.A. I Year	Dr. R.P.Sonakar
		B.A. II Year	Dr. Anjulata Singh
		B.A. III Year	Dr. Shubhra Sinha
		M.A. I Year	Dr. Anjulata Singh
		M.A. II Year	Dr. Madhuri Agarwal
13.	Sanskrit	B.A. I Year	Dr. Manju Kumari
		B.A. II Year	Dr. Manju Kumari
		B.A. III Year	Dr. Shanta Chatterjee
14.	Sociology	B.A. I Year	Dr. Anuradha Bapuly
		B.A. II Year	Dr. Akhilesh Kr. Rai
		B.A. III Year	Dr. Kalpana Anand
		M.A. I Year	Dr. Kalpana Anand
		M.A. II Year	Dr. Kumud Ranjan

The list of students along with their mentors is uploaded on the college website.



Dr. Indu Upadhyay
Coordinator, IQAC



Prof. Rachna Srivastava

Principal

Vasant Kanya Mahavidyalaya
Kamachha, Varanasi